

# Management

## Session 6

Date: \_\_\_\_\_

Assignment Due: \_\_\_\_\_

### Class Opener

### Session 5 Homework and Worksheet Review

### Instructor Topics and Worksheet Time

1. Why Management Matters
2. Managing Time
3. Managing a Home-Based Business
4. Managing Business Communication

### Break



### Guest Speaker

### Instructor Topics and Worksheet Time—continued

5. Managing People
6. Managing Risk

### Assignment for Session 7:



WORKSHEETS Read and complete Session 6 worksheets.

WRITE First, complete all of the Session 6 worksheets. Then, using the *Writing Your Business Plan* page at the end of the Session 6 worksheets, write **Section IV. Business Organization, Part B. Management Issues**. Follow the instructions on the *Writing Your Business Plan* page.

TEXT Read all of the material in **Session 7: Market Analysis**.